# California Fire Chiefs Association AFSS North Presents

# 2022 AFSS Educational Forum

March 29 – April 1, 2022

at the

Tenaya Lodge at Yosemite



## Full Registration\*

\$375 – AFSS Member

\$225 - Life Member

\$450 - Non-Member/Guest

# Single Day Registration\*

\$225 – AFSS Member

\$250 - Non-Member/Guest

\*Additional convenience fees if paying by credit card

## **Hotel Information**

Tenaya Lodge at Yosemite

1122 Highway 41

Fish Camp, CA 93623

## **Book Your Room**

Reservation deadline 02/28/2022

Meals included: Wednesday: Lunch Thursday: Lunch and Dinner

Late fees apply beginning 03/01/2022 -- Registration Deadline 03/19/2022



# 2022 AFSS Educational Forum Preview

# Tuesday, March 29, 2022

Welcome Reception and Vendor Fair – 5:30 pm to 8:30 pm

## Fire, Flannels, and Friends

Wear your favorite flannel and get reacquainted with your AFSS friends, meet new friends, and visit various industry leading vendors while enjoying light apps and s'mores around the fire pit.

# Wednesday, March 30, 2022

## **Kickoff Session: Connect, Inspire and Educate**

Kelly Gonzalez, Director of Administrative Services, Cosumnes Community Services District
Dan Quiggle, Deputy Fire Chief, Administration and Support Services, Cosumnes CSD Fire Department
Do you need some inspiration? Are you unsure how to grow into your next professional role? Our goal is
to help prepare you to be an impactful leader that will stand out. Discuss and use the tools that are needed
for mission driven leaders. We will lead you through discussions and activities that will ignite your creative
engine and spur innovative thoughts. Included will be exercises that will enhance your professional and
personal development. How are you going to be the best at what you do? How will you impact your
organization and its mission? We want you to be the best version of yourself and we are here to help.

#### **Workplace First Aid**

Laura Brown, Battalion Chief, Truckee Fire Protection District

Haley Cutter, Firefighter, Truckee Fire Protection District

Have you ever been alone in the office when a co-worker or member of the public has a medical emergency? This can be a stressful event for the non or limited medically trained individual. This session will go over a call-to-action checklist of what you need to do until help arrives, which includes calling for help!

#### The Politics of the Fire Service and What Every Administrative Personnel Should Know

Presented by Chief Jeff Meston, Executive Director, CalChiefs

No matter what form of government is utilized, fire agencies are political. This session will offer insight and considerations for the administrative personnel (regardless of title or position) on how to help your organization grow and prosper during political uncertainty. Can you make a difference, absolutely! This session will also provide insight on how a Fire Chief thinks, acts, and reacts to certain political topics.



# 2022 AFSS Educational Forum Preview

## Thursday, March 31, 2022

#### **General Session**

## Reach Your Peak Success: Become your best in a challenging, ever-changing job

Before you begin your day, look at the big picture: Where do you want and need to go professionally and how can you get there? This enlightening session will enable you to start your day with an action plan directly linking Thursday's conference content to your goals, priorities, and needs.

#### **Breakout Sessions**

## **Communicate with Confidence and Clarity**

Review the basics of good communication and learn how to apply these powerful principles on an everyday basis, in every professional situation.

## Effectively Work with Others: People Skills to Build Trust and Influence

It's the secret ingredient in the most successful careers – the ability to communicate one-on-one, with virtually anyone, at any level. Increase your ability to work more productively with every person you encounter in your job.

### High Impact Business Writing: Put anything into Words with More Clarity and Style

Learn how to get results from everything you write and make the kind of "written impression" that enhances everyone's image – yours, your boss's, and your organization's.

#### Manage Time and Multiple Tasks: Learn to Work with Limited Time Resources

Harness the power of proven time-management techniques – ideas to cut the waste from your day, free up time to accomplish more and help you feel more organized.

#### Stay Organized, Focused and In Control

In your role, you're expected to function as "command central" in your office – keeping track of information and people no matter how hectic things get. This dynamic session will show you dozens of tricks to do it better, in the many situations you deal with – all without missing a beat.

Practical Problem-Solving and Decision-Making: Make the Right Call Consistently and Competently Learn strategies for resolving problems (big or small) with ease and confidence. Gain the trust and respect of your boss and coworkers as a professional who can handle tough situations and make sound decisions.



# 2022 AFSS Educational Forum Preview

# Thursday, March 31, 2022 - continued

#### **Breakout Sessions - Continued**

Stress Busters for Pressured People: Regain Your Peace of Mind at Work and Home *Protect your health and your relationships by learning how to avoid falling victim to stress.* 

Enhance your Professional Image and Potential: Grow into Expanded Roles and Responsibilities

Take Charge of your future! Target specific strategies you can use to immediately boost your professional presence, credibility, and leadership potential.

#### **General Session**

## 10 Habits of Highly Successful People

In this dynamic session, you'll discover the 10 skill high-achievers use to ensure their professional and personal success. Ever feel like you're stuck in life, that odds are against you, that you'll never get ahead or you don't have what it takes to get what you want from life and career? Learn proven techniques for implementing everything you've learned into your daily routine, and create your success plan for the future!

#### **Installation Banquet**

Please join us as we thank the current and outgoing Executive Board members for their dedication and service and welcome and install the incoming Executive Board members to preside over 2022/2023.

# Friday, April 1, 2022

#### **Closing Session**

