



# AFSS North

## Quarterly Meeting Minutes

### September 29, 2022

**Host:** Contra Costa County Fire Protection District

**Location:** 2945 Treat Blvd, Concord, CA 94518

**Zoom option:** <https://fairfieldca.zoom.us/j/87065656102?pwd=ZDIMSFpFV3lqb1VpUU1TZVJ2MUhwdz09>  
Meeting ID: 870 6565 6102 Passcode: 76871653

**Members in attendance:** Sallie Ross, Brita Geiger, Julie Ervin, Leticia Andreas, Emily Cooper, Andrey George, Mandi Ladd, Regina Rubier, Lori Kicking, Monica Skov, Joyce Engler, Mandolyn Hicks, Angela DeNatale, Samantha Corral, Jeran Scruggs, Della Olm, Yvonne Hernandez and Robin Holcomb

**Members in attendance via Zoom:** Jena Wilson, Heather Robertson and Jodi Martin

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0905 Flag Salute

0915 Chief Welcome

1000 Training – Hands On CPR Certification, CPR & More

1200 Lunch and Raffle

**Inspiration:** Brita Geiger, Cosumnes CSD Fire Department

1318 Business Meeting

- Call to Order - Meeting called to order at 1318
- Approval of 6/23/2022 Quarterly Meeting Minutes  
Motion to approve made by Julie Ervin, seconded by Jeran Scruggs.
- President's Report - Brita Geiger  
CalChiefs Annual Planning Meeting will be on October 18-19. AFSS President will be presenting the AFSS Annual Report and Strategic Plan to the Chiefs On an Ad Hoc Committee for Strategic Plan - will be presenting to the joint e-board next week and will present to members at the December meeting
- Treasurer's Report  
Treasurer position is still transitioning - please ensure checks that are mailed for AFSS payments go to the correct address - Will be performing an informal audit of scholarship fund to clean it up
- Old Business  
Strategic Plan update - from President's Report Website Update - Sallie provided a brief update on upcoming changes to the website. Working to update and make more user-friendly Moving old documents, agendas, minutes, etc. to an archive Working on building photo gallery on the website Q&A forum for members to post and receive/give help to other members Bylaws change - old bylaws stated the lifetime members cannot hold office. It was changed to be that they can hold office except for president, Vice President, and 2nd Vice President Testimonial videos - if anyone can submit videos (of any length)



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that talk about how AFSS has helped them, what it means to them, etc. to help boost membership AFSSNorth@gmail.com

- Committee Reports

- Bylaws and SOGs - requesting committee name change to more accurately reflect the duties of the committee - to be discussed by the E-Board
- Communications/Website - no updates
- Education and Training - working on building a “resources” section of the website / next meeting will be reviewing how members can log in to the training website / if any members have things they would like to receive training on or any ideas for future trainings, they can reach out to anyone on the committee with suggestions.
- Historical - no updates - “capturing the moments we have together and sending someone the photos so they are all in the same place” - keeper of all the agendas and minutes, etc. - Historical could eventually be combined with the website committee Samantha Corral from Woodland Fire volunteered to fill the vacant position
- Legislation - Lori provided a brief update on current legislation being tracked by CalChiefs.
- 2024 Conference - Dates: Possible dates: (choice made depending on availability and pricing) 1st choice: April 10-12 2nd choice: April 17-19 Location: Will be touring 3 locations: Grand Sierra El Dorado Peppermill Conference committee will be meeting monthly
- Membership - Lynda Vargas has been a long-time member and holder of Membership duties. She is stepping back and Brita is requesting if anyone would be interested in stepping up beginning in December/January to manage. We would like to add a form for new members to fill out that has a mini bio, birthday, etc.
- Sunshine - will be following up with Aleta to ensure she still wants to continue. There were questions posed as to whether or not she works with Lynda in Membership to ensure new members are updated on the spreadsheet.
- Ways and Means - how can we raise more money and have more swag that we can get our name out there while also making money. There was a discussion on restructuring our membership fee structure to mirror what CalChiefs does to increase revenue. (Agency costs based upon agency size and number of members, etc.)

We are adding “Roundtable/Good of Order” to the end of each meeting before “Adjournment”

- Good of Order/Roundtable Lori Kicking - Change of Command for Sac Fire will be on October 7 at 6pm at Memorial Auditorium in Sacramento. OES is hiring an Analyst - will be posted any day now. Julie Ervin - Looking for host locations for trainings so that we can get a bigger variety. The next few trainings have been planned out, but it would be nice to establish a backup list. SOG's has a section on criteria for training locations.

Regina - Contra Costa is now 90-days post-annexation.



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Next Quarterly Meeting: December 2, 2022 – hosted by Rocklin Fire Department

Minutes prepared by: Robin Holcomb, AFSS Northern Division Recording Secretary & Mandi Ladd  
Corresponding Secretary

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